

Application Pack

for the position of

Music Tutor (Piano)

Part-time

Required for September 2022

About St George's

Capable, Confident, Connected

St George's is an independent boarding and day school with approximately 270 pupils aged from 11-18 years about 45% of whom are boarders (both full and tailored) and with a Sixth Form of approximately 80 pupils.

We are a welcoming school with a warm sense of community. Visitors are impressed by our facilities within a beautiful setting and the ambition of our educational provision, but most of all they are delighted by the girls who are truly special.

Our unique extended day allows all girls the time and space to foster confidence, independence and academic curiosity providing a future-facing education exclusively for girls in a world that was not designed for girls and introduces the girls to contemporary subjects and topics, through speakers, workshops, classes and visits.

Our academic results are impressive, with the 'value-added' in public examinations a real strength. We understand how girls learn effectively and we regularly add at least one grade higher at GCSE and A Level than baseline testing would suggest. Our pupils achieved the following results in 2021:

A Level: 77% A*-A, 100% pass rate, GCSE: 60% 9/8, 78% 9-7, 100% 9-4

Over the past two years at GCSE, St George's has been placed in the top 5 to 10% of schools nationally for value added.

St George's offers an education that is grounded, relevant and fosters employability.

The school operates as an Educational Trust administered by a Board of Governors, is a member of the Girls' Schools Association (GSA), Boarding Schools Association (BSA), and is ISC accredited.



Our Location

St George's is approximately 25 miles west of central London, on a beautiful, leafy 30 acre site, within walking distance of Ascot High Street. We are close to Windsor, Eton, Bracknell and Heathrow airport, and equidistant from the M3 and M4 motorways. Ascot High Street can be reached on foot in five minutes while Ascot Railway Station is less than a mile away.

All facilities are on site and include, amongst others, a state-of-the-art 350 seat theatre, three boarding houses, a sports hall, squash courts and gym/dance studio, spacious library, Science centre, photographic, textiles and art studios, 6 floodlit netball/tennis courts, extensive sports pitches and a 25m 6 lane indoor swimming pool.



#SGACapable
#SGAConfident
#SGAConnected



@stgeorgesascot

The Music Department

The Music Department at St George's achieves much and provides a valued showcase for the school in the community at large and contributes to its reputation far and wide. The Chapel Choir was formed by the present Director of Music and enjoys an enviable reputation. The Choir has recorded for the BBC, has sung at major venues at home and abroad and made five recordings with Priory Records. In 2012 they gave the world premiere performance of *Jubilate Deo* by Howard Goodall and this year, sang at the Reading Minster memorial service for HRH The Duke of Edinburgh. In July 2022 they will tour Austria. The Choir sings each year at St Paul's Cathedral and are increasingly in demand for concerts and recitals.

The Director of Music oversees the Assistant Director of Music and twelve visiting instrumental and singing teachers. The academic staff teach Music in the curriculum from Year 7 through to A Level and coach instrumental and vocal ensembles. They also teach Grade 5 theory, aural and musicianship as required. The visiting teachers have a wealth of experience and many have busy freelance careers.

Facilities

The department is housed in purpose built facilities and includes twelve instrumental teaching and practice rooms, a large classroom, a smaller classroom and several instrument stores. The department area is connected both to the Chapel and the Sue Cormack Hall (complete with orchestral pit) which is the home of the school's performance arts and seats an audience of around 250. The school has more than twenty pianos on site, including four grand pianos.

Person Specification

The successful candidate will be:

- Educated to degree level or equivalent.
- Experienced in classroom teaching and vocal or instrumental rehearsing.
- Aware of safeguarding and pastoral issues (further training will be mandatory).
- Sympathetic towards the ethos of a Christian, independent day and boarding school.
- Able to promote high standards of education, care and behaviour.
- Able to use ICT for composition, organisation and management.
- Able to teach across the age and ability range for the school.
- An excellent oral and written communicator.
- Very well organised.
- Able to co-operate and work collaboratively with colleagues, pupils and parents.
- Flexible and adaptable when going about their work.
- Abundantly charismatic and good-humoured.

The following are the key duties and responsibilities:

- To develop musical and technical skills at a level appropriate to the age and ability of the pupils

- To monitor and record the progress of pupils and to liaise with the Director of Music on a regular basis.
- To complete pupil reports inline with the school's reporting schedule and style guide.
- To use and keep up-to-date practice diaries, pupil profiles, pupil reports, record keeping files; and exam entry forms.
- To plan and use a range of suitable materials to meet the learning needs of the pupils.
- To produce and use written short-term lesson plans as required.
- To actively encourage children to take advantage of the performance opportunities in school and the local and wider communities.
- To prepare pupils for examinations where appropriate and to provide support and guidance to parents and pupils.
- To keep abreast of new ideas, teaching materials and methods.
- Be involved in the organisation, planning and delivery of assemblies, performances and functions as required.
- To maintain good communication with the Director of Music.
- To work and contribute to the stated aims of the Music Department
- To be responsible for safeguarding and promoting the welfare of children and young people.
- Contribute to the creation of a positive school ethos, in which every individual is treated with dignity and respect.

Salary and Benefits

- a. **Start date:** September 2022.
- b. **Normal Hours of Work:** The hours per week will vary on a term by term basis, depending on the number of pupils requiring support. You will be notified in advance, on a termly basis of the number of hours you are required to work. You will be expected to teach each allocated pupil 10 x 30 minutes per term (ie 30 lessons per academic year).
- c. **Remuneration:** The hourly rate of pay for this position is currently £34.80 which will increase to £35.85 from 1 September 2022. This includes an element to cover statutory holiday entitlement. On request, the Director of Music will confirm the number of pupils to be tutored on a termly basis. Although numbers vary, the current post-holder teaches seven students for ten half hour lessons per week, per term.
- d. **Probationary and Notice Periods:** The first year of employment will be probationary. The probationary period may be extended at the School's discretion. The employment may be terminated on two months' notice given in writing by either party at any time during or at the end of this probationary period. Upon successful completion of the probationary period, either party is required to provide in writing, one full term's notice irrespective of length of service.
- e. **Pension:** You will be automatically enrolled into the School's Pension Scheme if you are eligible, unless you complete the official opt out form. This is a money purchase scheme and you will be provided with full details of the scheme.

The Process

Letters of application, no longer than two sides of A4, together with a completed application form (available to download from the School's website) should be emailed to recruitment@stgeorges-ascot.org.uk and addressed to the Director of Music, Ian Hillier.

If you have any questions concerning this role, please email Mr Hillier in the first instance: ihillier@stgeorges-ascot.org.uk.

The deadline for applications is 09:00 on Friday, 3 June. Interviews will take place in school in the week commencing Monday, 6 June.

The School reserves the right to interview and / or appoint at any time during the recruitment process.

St George's School is committed to safeguarding the welfare of children at the School. Therefore, this appointment will be subject to a successful disclosure check from the Disclosure and Barring Service. This will give details of all spent and unspent convictions and other recordable matters. A policy on the recruitment of ex-offenders is available, if required, from the School Office. The supplied references will be taken up and the School may approach previous employers for information to verify particular experience or qualifications. A medical questionnaire will be required to be completed by the successful candidate.

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