



Application Pack

for the position of
School Nurse/Healthcare Professional

Start date: Summer 2026

About St George's

St George's is a thriving independent boarding and day school of 234 girls aged 11-18, around 25% of whom are boarders (full, weekly and flexi), and with a Sixth Form of approximately 65 pupils. St George's offers an ambitious, connected and future-facing education tailored for pupils to realise their potential both at school and in fulfilling adult lives ahead.

The school is a place where girls flourish academically, creatively, physically and morally, a place where risks can be taken, lessons are learnt and challenges are welcomed.

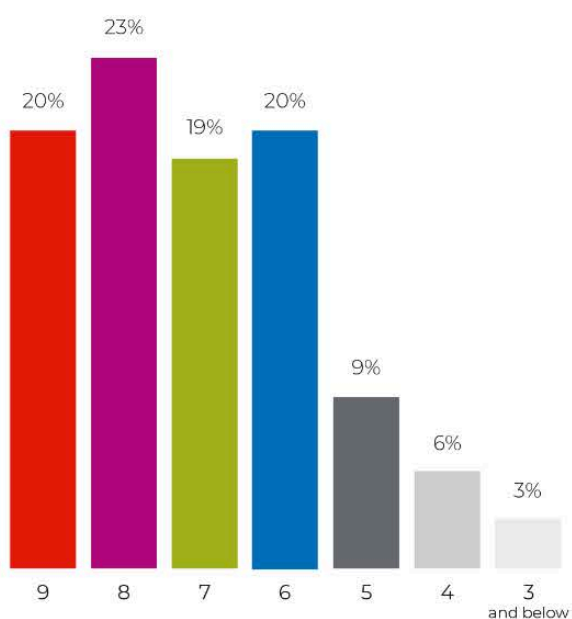
We are a welcoming school with a warm sense of community. Visitors are impressed by our facilities within a beautiful setting and the ambition of our educational provision.

Our unique extended day and flexible boarding model allows all girls the time and space to foster confidence, independence and academic curiosity providing a future-facing education exclusively for girls in a world not yet designed for girls and introduces them to contemporary subjects and topics, through speakers, workshops, classes and visits.

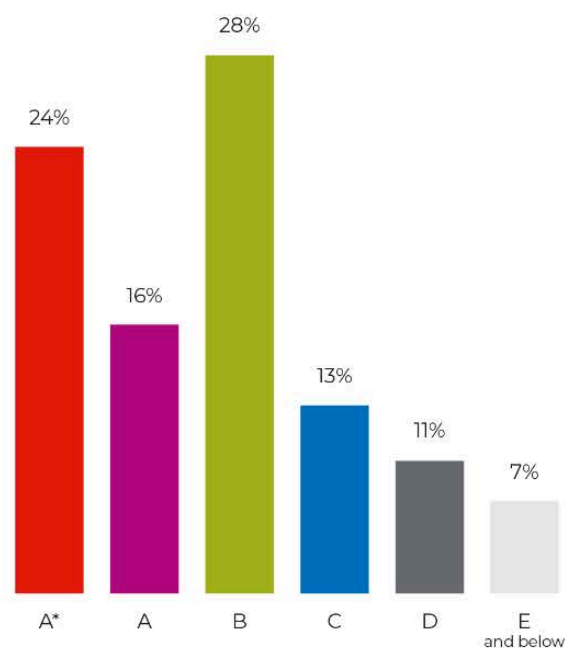


Our academic results are impressive, with the 'value-added' in public examinations a real strength. We understand how girls learn effectively and we regularly add at least one grade higher at GCSE and A Level than baseline testing would suggest. Our pupils achieved the following results in 2025:

GCSE RESULTS 2025



A LEVEL RESULTS 2025



N.B. Data correct at time of print but is subject to change.

St George's pupils achieved a 94% A*-B pass rate for EPQ in 2025

St George's offers an education that is grounded, relevant and fosters employability. The school operates as an Educational Trust administered by a Board of Governors, is a member of the Girls' Schools Association (GSA), Boarding Schools Association (BSA), ISBA, AGBIS and is ISC accredited.



CONFIDENT | CAPABLE | CONNECTED



“

The girls are the biggest advocates for SGA
– funny, bright, ambitious and honest.

”

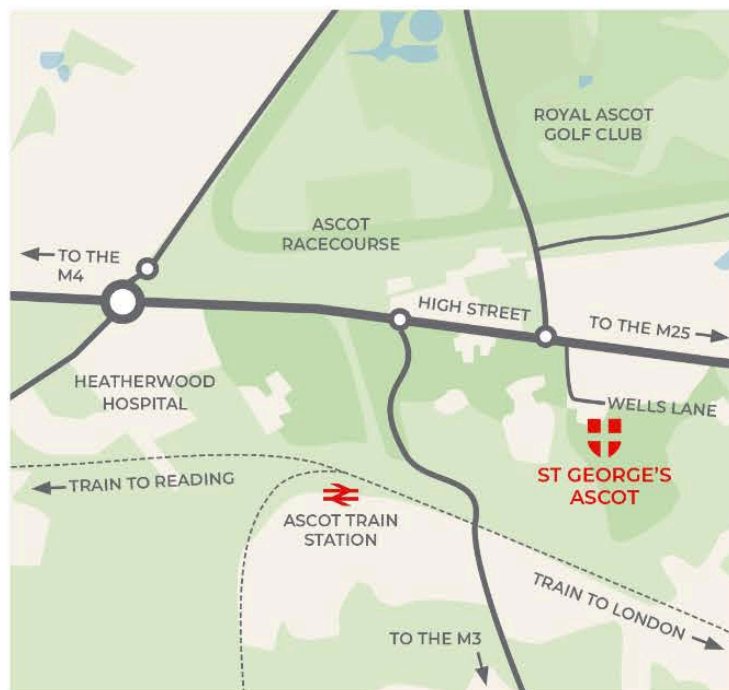
MUDDY STILETTOS

Our Location

The School is approximately 25 miles west of central London, on a beautiful, leafy 30 acre site, within walking distance of Ascot High Street.

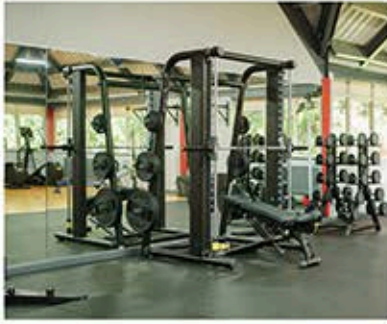
We are close to Windsor and Bracknell and equidistant from the M3 and M4 motorways.

Ascot High Street can be reached on foot in five minutes while Ascot Railway Station is less than a mile away.

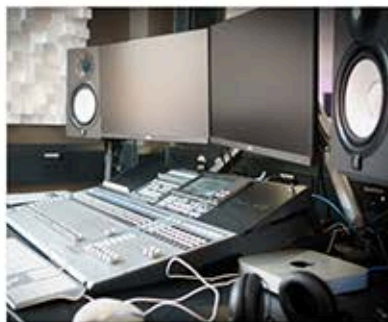
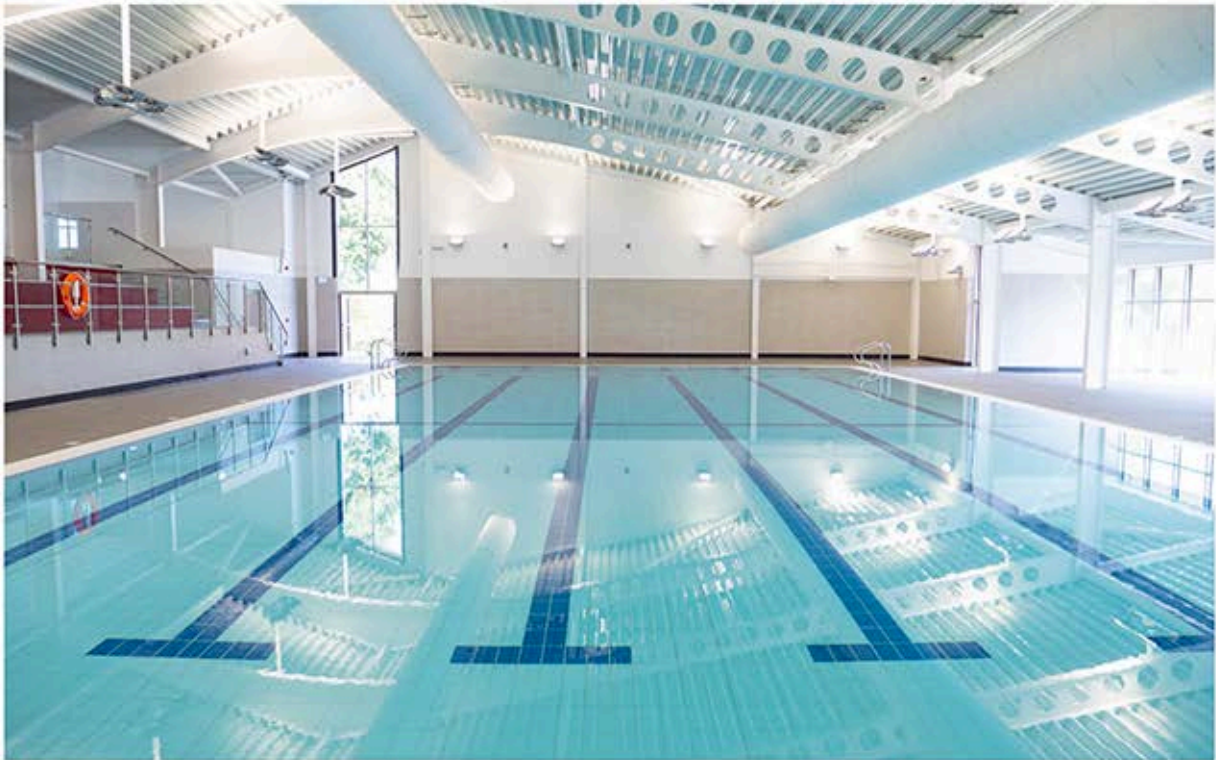


All facilities are on site and include, amongst others

- 25m, six-lane indoor swimming pool
- Large sports hall
- Sports pitches for football, cricket and athletics
- Eight tennis courts
- Indoor hardball cricket nets
- Light airy classrooms
- Purpose-built library
- A fabulous dining room serving our delicious award-winning food
- Three cosy, family-style boarding houses - one of which is solely for use by the Upper Sixth giving all girls (boarding and day) the space to study for their A Levels
- State of the art 300-seat theatre
- Mirrored dance studio
- Separate drama studio
- Technogym fitness suite
- Sports pavilion
- Six floodlit netball courts
- Squash court
- Science centre
- Photographic, textiles and art studios
- Music technology room and recording studio
- Computer Science room
- State of the art cookery and food technology room



“ St George's combines small-school cosiness with big-school facilities. ”
TATLER



Role and Responsibilities

St George's is seeking to appoint a full-time (term time - 35 weeks) or two part-time School Nurse or Healthcare Professionals to provide a clinically effective, high-quality service of health care and pastoral support within NMC guidelines to pupils. The working weeks mirror term timings with a very small overlap at the start and end of term.

St George's is a warm and friendly school with a strong emphasis on pastoral care. The health and wellbeing of the pupils is at the core of the School's ethos. The role of Healthcare Professional is highly valued and the candidate will play a pivotal part in the pastoral care of the pupils.

The post holder will be able to plan and deliver effective health care and management with the minimum of guidance. The post holder will also be responsible for the strategic development of the Health Centre in line with recommended best practice guidelines from the Royal College of Nursing, Boarding Schools' Association (BSA) and Independent Schools Inspectorate (ISI).



The post holder will be line managed by the resident Deputy Head (Pastoral) on a day-to-day basis.

The School has a homely, spacious, well-designed and well-resourced Health Centre which comprises of a treatment room, prep room, bedroom facilities as well as wellbeing and counselling spaces alongside bathroom facilities.

Responsibilities

Management/Professional Responsibilities

- To adhere to the NMC Code: Standards of conduct, performance and ethics for nurses and midwives and be conversant with the Scope of Professional Practice and other NMC advisory papers
- To use evidence-based practice to develop and maintain a high quality of nursing care for the pupils
- To ensure that a code of confidentiality is developed and adhered to
- To take responsibility for the appropriate development of protocols and patient group directions
- To act as a role model and motivator for other members of the team
- To take responsibility for the smooth and efficient running of the Health Centre, ensuring efficient systems and processes are in place

Nursing Responsibilities

- To organise and run nurse drop-in clinics during the day (within agreed level of competence)
- To ensure care plans are developed and written for pupils requiring them in liaison with pupils, parents, and boarding house staff
- To provide first aid and emergency care and treatment as necessary – this includes maintaining stock of all school First Aid kits
- To provide health advice and counselling support as required
- Coordinate the School counselling service ensuring close liaison with the School counsellor and external counselling agencies to ensure a collaborative approach to pupil wellbeing

- To carry out child and adolescent care and treatment programmes in conjunction with School staff
- To support pupils mental health and wellbeing
- To follow good practice and specific directives on immunisation procedures relevant to the School population and individuals
- To operate procedures for control of infectious diseases
- To follow procedures for the safe disposal of clinical waste
- To be aware of recommended safe storage, usage and disposal of medical supplies and drugs
- To maintain treatment room stock, hygiene and tidiness.

Boarding Responsibilities

- To organise doctors' surgeries, including advising boarders to attend and make referrals
- To arrange for boarders to attend any medical, dental or other health appointments as necessary
- To assess, implement and evaluate in-patient care of pupils admitted to the Health Centre (within agreed levels of competence)
- To maintain safe storage, usage and disposal of medical drugs and supplies
- To coordinate online training and provide additional face to face training for non prescribed medications for allocated boarding staff ensuring protocols are planned and followed
- To manage the risk assessments for pupils in boarding who are self administering medication
- Ensure that all protocols are in line with the National Minimum Standards for boarding.

Health Education Responsibilities

- To promote health education throughout the School
- To take part in the delivery of Personal, Social, Health and Economic education (PSHE) curriculum when required and support teaching staff as appropriate
- To ensure the provision of, and access to, a range of publicity materials on issues relating to pupil health
- To keep up-to-date with current health promotion initiatives
- To teach first aid as appropriate



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A small, friendly girl's secondary boarding/day school in Berkshire, where kindness, confidence and ambition are celebrated.



MUDDY STILETTOS

Administrative Responsibilities

- If qualified, maintain registration as a general nurse on the NMC register
- Have relevant health care experience (e.g. A&E, School Nursing, Primary Health Care, sports health care)
- Have annual updates on resuscitation and the use of AEF (automated external defibrillator)
- To keep nursing records to a high standard ensuring the accurate and rapid retrieval of information
- To record dispensing of drugs following correct drug protocols
- To maintain general office procedures
- To set up and organise school medical examinations and other surveillance audits
- Operating procedures for the control of infectious diseases
- To attend meetings as directed by the Deputy Head Pastoral.

Health and Safety Responsibilities

- To have an involvement and awareness of health and safety issues within the School affecting staff, children or the environment
- To maintain records of reported accidents.

Communications

The post-holder will be expected to liaise with both internal and external agencies as follows:

Internal

- Other members of the Health Centre team to ensure seamless and continuous care
- Parents, teaching staff, School office staff and all other School departments, as necessary
- Boarding Housemistresses, resident boarding staff and Heads of Year.

External

- School health advisers and other members of the local primary health care team
- Children's Social Care services where appropriate
- Doctors, health centre staff and pharmacy (as appropriate)
- Counselling support
- Appointments for consultants, orthodontics, dentist and opticians.

Person Specification

The successful candidate will:

- Demonstrate a genuine liking of young people and a desire to see them thrive
- Demonstrate excellent leadership and teamwork skills with the ability to motivate others
- Be an excellent oral and written communicator
- Promote high standards of education, care and behaviour
- Confidently use ICT for a range of administrative and communication purposes
- Display strong interpersonal skills forming excellent working relationships with pupils, colleagues and parents
- Demonstrate sound judgement and discretion
- Be well-organised and have the ability to plan effectively, clearly and well ahead, whilst being able to juggle successfully multiple tasks of varying size and importance
- Be cheerful, flexible and adaptable when going about their work
- Have energy, commitment and stamina
- Show commitment to personal development and innovation
- Have a good sense of humour and be able to work effectively both independently and as part of a team
- Be self-motivated and committed to continuous self-development, by attending appropriate training courses etc.



“ The school is an inclusive community in which those from different backgrounds get on extremely well together. ”

INDEPENDENT SCHOOLS INSPECTORATE



Salary and Further Information

Support Staff

- a. **Start date:** June 2026 but negotiable for the right candidate.
- b. **Salary:** The annual salary for this role (for one full time - term time candidate) will be £32,000 - 34,000, which equates to an FTE salary of £47,500 - 50,500 per annum subject to experience. The salary will be paid in monthly installments. It will be pro-rated further if the successful candidate works part-time during the week.
- c. **Pension:** The successful candidate will be auto-enrolled into the School's pension scheme if eligible.
- d. **Hours of work:** This is a term time position with an overlap for the start and end of term; the hours of work will be 8am - 5pm, Monday to Friday.
- e. **Notice Period:** There will be a probationary period of six months during which time the notice period will be two months. Thereafter, the notice period required by either side to terminate your employment will be one full term.



“ A welcoming environment where pupils feel safe and secure. ”

ISI Inspection Report – September 2025

Additional Staff Benefits

- Use of facilities
 - Staff have use of state-of-the-art gym with Technogym equipment at allocated times
 - Staff swimming sessions and family swimming sessions in the recently built 25m, six-lane indoor pool
- Supportive Continuing Professional Development (CPD) programme
- Ample free onsite parking
- Freshly prepared, nutritious lunches in the Dining Room during term time. Refreshments are also available throughout the day in the Staff Room. Meals and refreshments are free of charge.
- There are a number of social events throughout the year that staff are invited to attend.
- The post holder's children may, upon passing the entrance assessments, be eligible at the discretion of the Governors for a reduction on the basic tuition fees.



2024 WINNER
TE Awards
for Innovation
in Education





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“

We're delighted to welcome St George's Ascot to the Google for Education Reference School Program!

Your school is doing exemplary things with Google tools and we're excited for you to join this select group of Reference Schools.

”

THE GOOGLE FOR EDUCATION TEAM

The Process

Letters of application to the Head, Miss Fox, should be no more than two sides of A4 and, together with the completed application form and confidential cover sheet should be emailed to recruitment@stgeorges-ascot.org.uk

CVs will not be accepted. Please complete the relevant application form and confidential application cover sheet found here:
<https://www.stgeorges-ascot.org.uk/our-school/job-opportunities>

Deadline: Midday Thursday 19 March

Interviews: Week commencing Monday 23 March

The School reserves the right to interview and/or appoint at any time during the recruitment process. .

Any queries about this post may be made in the first instance to Mrs Helen Simpson, Deputy Head (Pastoral) hsimpson@stgeorges-ascot.org.uk

St George's School is committed to safeguarding the welfare of children at the School. A review of open source social media and online content will be conducted after candidates have been shortlisted and you may be asked about this at interview. The appointment will be subject to a successful disclosure check from the Disclosure and Barring Service. This will give details of all spent and unspent convictions and other recordable matters. A policy on the recruitment of ex-offenders is available, if required, from the School Office. The supplied references will be taken up and the School may approach previous employers for information to verify particular experience or qualifications. A medical questionnaire will be required to be completed by the successful candidate.



25 MINUTES FROM
**HEATHROW
AIRPORT**

UNDER AN HOUR FROM
GATWICK



20%

INTERNATIONAL
PUPILS



FOUNDED IN

1877



100%

PASS RATE
AT A LEVEL

EXCELLENT
PASTORAL
CARE

AND ONSITE
CHAPLAIN



★ PRESTIGIOUS ★



GOOGLE FOR
EDUCATION
REFERENCE SCHOOL

EXTENSIVE
FACILITIES

INCLUDING:

SWIMMING
POOL

COOKERY
ROOM



MUSIC
TECH AND
RECORDING
STUDIO



DANCE
STUDIO

FITNESS
SUITE



97%

PASS RATE
AT GCSE

70+
CO-CURRICULAR
CLUBS

94%
PUPILS
ACHIEVED THEIR
**1ST CHOICE
UNIVERSITY**



**21 GCSE
SUBJECTS
AND
22 A LEVEL
SUBJECTS
ON OFFER**



12

THEATRE
PRODUCTIONS
EACH YEAR

75% DAY
PUPILS

25%
BOARDERS

30 ACRES OF LEAFY
COUNTRYSIDE ON SITE



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www.stgeorges-ascot.org.uk

St George's School, Wells Lane, Ascot, Berkshire SL5 7DZ

Telephone: 01344 629900